

# SHEFFIELD CITY COUNCIL

## Adult Health and Social Care Policy Committee

### Meeting held 16th March 2023

**PRESENT:** Councillors George Lindars-Hammond (Co-Chair), Angela Argenzio (Co-Chair) Steve Ayris (Deputy Chair), Abtisam Mohamed, Ruth Milsom, Kevin Oxley, Martin Phipps and Ann Woolhouse

#### **1. APOLOGIES FOR ABSENCE**

1.1 There were no apologies for absence.

#### **2. EXCLUSION OF PRESS AND PUBLIC**

2.1 No items were identified where resolutions may be moved to exclude the press and public. Councillor Lindars-Hammond noted that items 10 and 11 included restricted appendices and stated that the Committee would need to move into closed session should Committee members wish to discuss the appendices.

#### **3. DECLARATIONS OF INTEREST**

3.1 There were no declarations of interest made.

#### **4. MINUTES OF PREVIOUS MEETING**

4.1 The minutes of the meeting of the Committee held on the 8<sup>th</sup> February were approved as a correct record.

#### **5. PUBLIC QUESTIONS AND PETITIONS**

5.1 A number of public questions were received on behalf of Disability Sheffield. Keith Campbell and James Martin were in attendance to ask these questions.

#### **6. WORK PROGRAMME**

6.1 The Committee received a report containing the Committee's Work Programme for consideration and discussion. The aim of the Work Programme was to show all known, substantive agenda items for forthcoming meetings of the Committee, to enable this Committee, other committees, officers, partners and the public to plan their work with and for the Committee.

6.2 Any changes since the Committee's last meeting, including any new items, had been made in consultation with the Co-Chairs and Deputy Chair via their regular

pre-meetings. The Work Programme would remain a live document and would be brought to each meeting of the Committee.

- 6.3 Councillor Milsom asked that workshop style sessions be booked for 2023-24 to discuss agenda items for the Work Programme. Councillor Lindars-Hammond stated this would be useful and suggested this be explored, alongside consideration of resourcing such meetings.
- 6.4 Councillor Argenzio suggested that the Co-Chairs, Deputy Chair and Spokesperson meet ahead of the Local Elections to discuss possible items for upcoming meetings.
- 6.5 **RESOLVED UNANIMOUSLY:** That the Committee's work programme, as set out in Appendix 1 of the report, be agreed, including the additions and amendments identified in Part 1 of the report.

## **7. APPROVE ADULT SOCIAL CARE PREVENTION, INDEPENDENT LIVING AND WELLBEING STRATEGIC DELIVERY PLAN**

- 7.1 The Committee considered a report of the Strategic Director of Adult Care and Wellbeing and the Director of Strategy - Integrated Care Board.

The overarching Adult Health and Social Care vision was for every adult in Sheffield to be able to age well and live the life they want to live, with choice and control over the decisions that affect them.

The purpose of the report was to articulate the ambition in relation to early intervention and prevention.

- 7.2 **RESOLVED UNANIMOUSLY:** That the Adult Health and Social Care Policy Committee:-
1. Agrees the direction of travel and planned activity in 2023 to 2024 to embed and implement early intervention and prevention across Adult Care
  2. Notes the early intervention and prevention overview and factsheet at Appendix 1
  3. Endorses the need to incorporate the Adults Early Intervention and Prevention into future policy development, and:
  4. Requests that the Director of Adult Health & Social Care provides the Committee with updates on progress against the Delivery Plan on a 6 monthly basis

### **7.3 Reasons for Decision**

- 7.3.1 As a partnership between agencies in Sheffield, we have made a commitment to early intervention and prevention to enable individuals to live the life they want to

life. Endorsement of the approach will enable the next steps in delivery of the strategy.

#### 7.4 **Alternatives Considered and Rejected**

- 7.4.1 Do nothing: It would be possible not to produce a plan in relation to early intervention and prevention – but it would mean any activity would lack focus, coherence, and public accountability.

### 8. **APPROVE ADULT SOCIAL CARE WORKFORCE STRATEGIC AND DELIVERY PLAN**

- 8.1 The Committee considered a report of the Strategic Director of Adult Care and Wellbeing.

This report set out a long-term response that committed to improving the lives and conditions of the people who work in Adult Social Care.

This was developed with providers and partners and included a Workforce Development Plan.

- 8.2 It was agreed that Committee members would meet with the Workforce Board, and that equality and diversity considerations would be made.

- 8.3 **RESOLVED UNANIMOUSLY:** That the Adult Health and Social Care Policy Committee:

1. Approves the Adult Social Care Workforce Development Strategy and Plan 2023 – 2026
2. Notes progress in relation to implementation of the Council Delivery Plan – Valuing Social Care Workforce, Local Government Association Workforce Standards and Practice Quality Standards, and
3. Requests that the Director of Adult Health and Social Care refreshes the Workforce Strategy on a bi-annual basis and brings an update to Committee on progress with delivery on a six-monthly basis.

#### 8.4 **Reasons for Decision**

- 8.4.1 Through significant local consultation and engagement, the Care Sector Workforce Development Strategy 2023 – 2026 sets out a vision and ambition for Sheffield's care sector workforce that will meet the needs of our citizens.

#### 8.5 **Alternatives Considered and Rejected**

- 8.5.1 There is no clear alternative to an adult social care strategy. The strategy is needed – we have an obligation to deliver one under the Care Act.

8.5.2 The strategy could have been a shorter-term vision. This was rejected because:

- there are significant challenges facing the social care system that are more long term in nature (such as training and recruitment of a quality workforce) so require longer term thinking
- a shorter-term strategy would likely only be able to focus on the current challenges
- market shaping needs a longer-term vision to allow local providers to develop the mix of services we're looking to deliver whilst remaining stable national drivers, such as new legislation, are in development but we cannot continue to wait for them to be finalised – we have a clear enough picture to be able to drive local transformation.

8.5.3 The strategy could have been smaller in scale, looking only to affect internal council services. This was rejected because:

- The scale of the challenges faced by adult social care need a system wide approach to be tackled effectively.
- Section 6 of the Care Act sets out the Council's duty to make arrangements for ensuring co-operation on the functions of relevant bodies in the local authority area relating to adults with needs for care and support and their carers. This includes those we have defined in the strategy as the adult social care system: the people and organisations that are involved in providing adult social care. Our strategy should reflect this approach.

## **9. APPROVE ADVOCACY SERVICES PLAN**

9.1 The Committee considered a report of the Strategic Director of Adult Care and Wellbeing which requested an extension of 12 months to the Advocacy Services contract, due to expire on March 31<sup>st</sup>, 2023.

The report highlighted the importance of ensuring continuity of advocacy services. It also set out the Council's future intentions for the procurement of Advocacy Services, which would be subject to separate Council approval.

9.2 **RESOLVED UNANIMOUSLY:** That the Adult Health and Social Care Policy Committee:

1. Approve the continuation of the current commissioning strategy and the extension of the Sheffield Advocacy Hub contract with Sheffield Citizens' Advice and Law Centre by 12 months and
2. Endorses that proposals for retender for Advocacy Services are brought to the Adult Health and Social Care Policy Committee by July 2023.

### **9.3 Reasons for Decision**

9.3.1 Should the contract expire without re-tender or extension, then we would be unable to contract any further Advocacy services via the existing contracting

arrangements.

9.3.2 We will be unable therefore to apply in an equitable manner our Statutory duty under the Care Act 2014, Mental Capacity Act 2005, The Health and Social Care Act 2012 and the Mental Health Act 2007 to maintain a stable and sustainable care market.

9.3.3 A 12-month extension will ensure that the commissioning cycle can be completed in a considered manner with robust engagement and consultation.

#### 9.4 Alternatives Considered and Rejected

9.4.1

Options	Risks	Mitigation
Option 1 - Allow contract to lapse	<p>SCC would not meet statutory responsibilities</p> <p>SCC would not have an overview on quality</p> <p>SCC would not have a say in the hourly rate cost</p> <p>SCC would not have an overview of referral rates</p> <p>SCC would not have an overview of spend</p> <p>SCC would not have an overview on throughput</p> <p>SCC would not have an overview on waiting lists</p>	SCC could spot purchase advocacy services
Option 2 - Offer extension at current hourly rate	The provider would likely not accept this offer. Concerns have been already raised about financial sustainability and recruitment & retention.	SCC could spot purchase advocacy services from a number of separate entities
Option 3 - Request extension for less than 12 months	<p>SCC would be unable to complete the commissioning cycle in time for retender - See appendix 1 for delivery plan</p> <p>SCC would not have time to carry out proportional consultation</p>	Robust resource from commercial services, legal and commissioning would allow for a faster turnaround
Option 4 - Request extension for more than 12 months	SCC would likely be in breach of procurement regulations	None

### 10. APPROVE CARE FEES 23/24

10.1 The Committee considered a report of the Strategic Director of Adult Care and Wellbeing which sought approval from Committee to proposed fee rates for Council contracted providers in the financial year 2023-24. It was proposed that the rates take effect from 10<sup>th</sup> April 2023.

The report also requested approval to undertake a cost of care exercise for non-standard accommodation with care provision in 23/24 to inform future commissioning and strategy.

The report set out the process that the Council had followed and the analysis

which informed the proposed fee rates to ensure a sustainable social care market.

**10.2 RESOLVED UNANIMOUSLY:** That the Adult Health and Social Care Policy Committee:-

1. Notes that the rates for Homecare and for services within the Adults Disability Framework (Supported Living, Day Activities and Respite/Short Breaks) and rates for Enhanced Supported Living have been set by previous Committee decisions and through procurement in 2022/23 with new contracts due to begin from April 2023.
2. Approves the award of short-term contracts, at a rate of £21ph for 6 months from 10th April 2023 with an option to extend for a further 6 months, to Homecare providers on our existing Framework contract.
3. Approves an increase of 9.74% to the fee rate for Care at Night and Extra Care (care element only).
4. It is proposed that the Council will provide an increase of direct payments of 9.74% for those buying provider support and for PA employers a rate of 9.68%.
5. Approves an increase of 9.74% to the fee rate for Dementia day care.
6. Approves a rate of £14.50 per week for Council provided Appointeeship services.
7. Agree the savings identified in Option 2 of Appendix 3 to enable the increase to £630 per week for contracted standard care homes and approve that increase.
8. Approves an increase of up to 9.8% for non-standard care home rates that are individually negotiated subject to contractual compliance.
9. Delegates authority to the Director of Adult Health and Social Care and Director of Finance in consultation with the Co-Chairs of the Adult Health and Social Care Policy Committee to agree any appropriate and proportionate fee increases requested by care homes outside Sheffield because cost pressures will vary from place to place.
10. Delegates authority to the Director of Adult Health and Social Care in consultation with the Co-Chairs of the Adult Health and Social Care Policy Committee to take all other necessary steps not covered by existing delegations to achieve the outcomes outlined in this report.

**10.3 Reasons for Decision**

10.3.1 The recommendations arise from the Council's market shaping responsibilities.

**10.4 Alternatives Considered and Rejected**

- 10.4.1 Alternative options for fee levels for Homecare, Supported Living, Day Activities and Respite/Short breaks were presented in Committee reports seeking approval for commissioning strategies for those services.
- 10.4.2 The Council could consider lower uplifts for services, but this is not recommended given the current context and issues across care and support provision for adults, and the level of change Adult Social Care is undertaking to improve the lives and experiences of people in the City.
- 10.4.3 The Council originally consulted on an increase to the standard rate for Care Homes to £620pw. This is not recommended following responses to the consultation and further analysis of the risks facing the sector.

## **11. APPROVE CITY WIDE OLDER ADULTS/AGEING WELL STRATEGIC DELIVERY PLAN**

11.1 The Committee considered a report of the Strategic Director of Adult Care and Wellbeing which outlined the City-Wide Older Adults/Ageing Well Strategic Delivery Priorities. It described the vision for older adults and adults living with dementia, the steps that had been taken to implement the City-Wide Older Adults/Ageing Well Services and the measures proposed to continue to embed and deliver the strategic vision for older adults and adults living with dementia in Sheffield.

11.2 **RESOLVED UNANIMOUSLY:** That the Adult Health and Social Care Policy Committee:

1. Endorses the direction of travel, including the priorities and closer joint working with primary care, voluntary sector, and communities
2. Approves the Living and Ageing Well Market Shaping Statement
3. Requests that the Director of Adult Health and Social Care provides the Committee with updates on the progress and outcomes of this delivery strategy on a 6 monthly basis.

### **11.3 Reasons for Decision**

11.3.1 An approved delivery plan and market position statement gives a structured approach to the promotion of delivering on our commitments to older adults and adults living with dementia through the development of the Living and Ageing Well Service. It will also provide greater accountability and transparency of how will do this.

11.3.2 Asking for regular updates will keep the Committee, wider stakeholders, and the public the ability to hold the Council to account for progress and provide an additional mechanism to input to future development

### **11.4 Alternatives Considered and Rejected**

11.4.1 The alternative option was not to provide an update to committee.

**12. ENDORSE DIRECTOR OF ADULT SOCIAL CARE (DASS) REPORT AND DELIVERY PLAN**

12.1 The Committee considered a report of the Strategic Director of Adult Care and Wellbeing which provided a Director's update regarding the performance and governance of Adult Health and Social Care services, including progress in meeting DASS accountabilities and the delivery on statutory requirements.

It also provided an update regarding Adult Health and Social Care progress in relation to the Council's Delivery Plan and key strategic events and issues.

12.2 The report was noted by the Adult Health and Social Care Committee.

**13. ENDORSE ADULT SOCIAL CARE FINANCIAL UPDATE AND PROGRESS WITH FINANCIAL RECOVERY PLAN**

13.1 The Committee considered a report of the Strategic Director of Adult Care and Wellbeing which provided assurance regarding the delivery on the financial plan 2022/23, the forecast outturn in 2022/23 and a targeted look at the management of voids and vacancies to support the Council's budget position.

It also provided an update on the Section 75 agreement for 2022/23, a look ahead to 2023/24, preparation for the new financial year including a look at key risks and challenges and a proposed timeline for the budget planning process for the 24/25 financial year.

13.2 The report was noted by the Adult Health and Social Care Committee.

**14. ENDORSE ADULT SOCIAL CARE STRATEGY AND QUALITY IMPROVEMENT DELIVERY PLAN PROGRESS UPDATE**

14.1 The Committee considered a report of the Strategic Director of Adult Care and Wellbeing which provided an update on the progress of the Adult Social Care Strategic Delivery Plan and presented a refreshed strategy delivery plan for 2023.

14.2 The report was noted by the Adult Health and Social Care Committee.

**15. ENDORSE PROGRESS WITH CHANGING FUTURES DELIVERY PLAN**

15.1 The Committee considered a report of the Strategic Director of Adult Care and Wellbeing which updated members on the progress of Sheffield's Changing Futures programme.

15.2 The report was noted by the Adult Health and Social Care Committee.

**16. ENDORSE PROGRESS WITH SAFEGUARDING IMPROVEMENT DELIVERY PLAN**

16.1 The Committee considered a report of the Strategic Director of Adult Care and Wellbeing which provided the first update on progress made with the Adult Safeguarding Delivery Plan, endorsed by the Committee in September 2022. The aim of the Delivery Plan was to ensure that the Council had a robust response towards safeguarding Adults from abuse and neglect.

16.2 The report was noted by the Adult Health and Social Care Committee.

16.3 NOTE: During the discussion of the above item the Committee agreed, in accordance with Council Procedure rules, that as the meeting was approaching the two hours and 30 minutes time limit, the meeting should be extended by a period of 30 minutes.

**17. ENDORSE ADULTS WITH A LEARNING DISABILITY STRATEGIC PLAN AND SERVICE DELIVERY PLAN UPDATE**

17.1 The Committee considered a report of the Strategic Director of Adult Care and Wellbeing. The report outlined the Adult Future Options Strategic Delivery Priorities. It described the vision, the steps that had been taken to implement the city-wide Adult Future Options service and the measures proposed to continue to embed and deliver the strategic vision for adults with a learning disability in the city.

It also set out the progress made in implementing Alders best practice guidance and the milestones to delivering an all-age Strategy for people with a learning disability.

17.2 The report was noted by the Adult Health and Social Care Committee.